

**STATE OF NEW HAMPSHIRE
Department of State
Statewide Voter Registration System
SOS RFP 2005-001**

ADDENDUM # 2

DATE OF PROPOSAL OPENING: 06/21/2004

TIME OF PROPOSAL OPENING: 4:30 PM

I CHANGE: REDUCTION IN PERCENT:

ORIGINALLY READ:

5.2 Minimum Qualification

Minimum Qualification: In order for a Proposal to be considered acceptable, eighty (80) percent of the Priority 1 items must be marked with a "Y". The State reserves the right to reduce the minimum qualification percentage as necessary to ensure that not less than three vendors will be further evaluated."

CHANGE TO READ:

5.2 Minimum Qualification

Minimum Qualification: In order for a Proposal to be considered acceptable, **seventy (70)** percent of the Priority 1 items must be marked with a "Y". The State reserves the right to reduce the minimum qualification percentage as necessary to ensure that not less than three vendors will be further evaluated."

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II CHANGE: REDUCTION IN PERCENT:

ORIGINALLY READ:

B 1.0 Compliance with System Requirements

System requirements are listed in Appendix C to this RFP.

Requirements are grouped into three priority categories. The Vendor proposed SVRS Software must have eighty (80) percent of priority 1 requirements marked Y. The State reserves the right to reduce the minimum compliance percentage as necessary to ensure that not less than three vendors will be further evaluated.

Instructions for responding to individual requirement provide for two options:

- a) A Vendor is to enter a "Y" if the proposed SVRS Software will provide the functionality required when delivered for evaluation during the Oral Presentations beginning July 15, 2004.
- b) A Vendor is to enter a "N" if the proposed SVRS Software does not provide the functionality required when delivered for evaluation during the Oral Presentations beginning July 15, 2004.

CHANGE TO READ:

B 1.0 Compliance with System Requirements

System requirements are listed in Appendix C to this RFP.

Requirements are grouped into three priority categories. The Vendor proposed SVRS Software must have **seventy (70)** percent of priority 1 requirements marked Y. The State reserves the right to reduce the minimum compliance percentage as necessary to ensure that not less than three vendors will be further evaluated.

Instructions for responding to individual requirement provide for two options:

- c) A Vendor is to enter a "Y" if the proposed SVRS Software will provide the functionality required when delivered for evaluation during the Oral Presentations beginning July 15, 2004.
- d) A Vendor is to enter a "N" if the proposed SVRS Software does not provide the functionality required when delivered for evaluation during the Oral Presentations beginning July 15, 2004.

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III CHANGE: NUMBER OF YEARS CHANGE:

ORIGINALLY READ:

5.4.4 Scoring Solution Cost

The State will consider both implementation and subsequent 10 year license and maintenance costs, provided in Tables F 1.0-1: *Activities/Deliverables/Milestones Pricing Worksheet* and F 5.0-1: *Software Licensing, Maintenance, and support Pricing Worksheet*. Cost information required in a Proposal is intended to provide a sound basis for comparing costs.

20 points are allocated for scoring of costs. The following formula will be used to assign points for costs:

Vendor's Cost Score = (Lowest Proposed Cost / Vendor's Proposed Cost) x 20

For the purpose of this formula, the lowest proposed cost is defined as the lowest cost proposed by a Vendor who fulfills the minimum qualifications.

CHANGE TO READ:

5.4.4 Scoring Solution Cost

The State will consider both implementation and subsequent **twenty (20)** year license and maintenance costs, provided in Tables F 1.0-1: *Activities/Deliverables/Milestones Pricing Worksheet* and F 5.0-1: *Software Licensing, Maintenance, and support Pricing Worksheet*. Cost information required in a Proposal is intended to provide a sound basis for comparing costs.

20 points are allocated for scoring of costs. The following formula will be used to assign points for costs:

Vendor's Cost Score = (Lowest Proposed Cost / Vendor's Proposed Cost) x 20

For the purpose of this formula, the lowest proposed cost is defined as the lowest cost proposed by a Vendor who fulfills the minimum qualifications.

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IV CHANGE: ADDITIONAL INFORMATION:

ORIGINALLY READ:

6.14.1 Activities/Deliverables/Milestones Dates and Pricing

The Vendor must include, within the fixed price for IT service activities, tasks, and preparation of required Deliverables, pricing for the Deliverables required based on the proposed approach, and methodology and tools. A fixed price must be provided for each Deliverable. A worksheet is provided in Appendix F 1.0, Table F 1.0-1: *Activities/Deliverables/Milestones Pricing Worksheet*.

CHANGE TO READ:

6.14.1 Activities/Deliverables/Milestones Dates and Pricing

The Vendor must include, within the fixed price for IT service activities, tasks, and preparation of required Deliverables, pricing for the Deliverables required based on the proposed approach, and methodology and tools. A worksheet is provided in Appendix F 1.0, Table F 1.0-1: *Activities/Deliverables/Milestones Pricing Worksheet*. A fixed price must be provided for each Deliverable **with the following exceptions:**

- Under the heading “Baseline Software:” A fixed price must be provided for Option 1 or Option 2, or both Option 1 and Option 2.
- Under the heading “Configuration Phase:” A fixed price must be provided for Option 1 or Option 2, or both Option 1 and Option 2.
- Under the heading “Optional Software and Services:” Vendor may or may not provide a fixed price for any of the seven (7) listed items.

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V CHANGE: ADDITIONAL AND UPDATED INFORMATION:

ORIGINALLY READ:

A 2.0 Background

The Secretary has been working toward the development of a New Hampshire centralized voter registration system (SVRS) since the 2002 passage of the Help America Vote Act (HAVA). Under state legislation passed in 2003 (HB 577) and federal legislation passed in 2002 [Public Law 107-252, (HAVA)], the State of New Hampshire, through the chief state election official, is required to implement a single, uniform, official, centralized, interactive and computerized statewide voter registration list defined, maintained and administered at the state level. The state has determined the best solution to be a complete replacement of all individual automated town/city voter registration checklist systems by a single statewide voter registration and election management system. The primary users of the SVRS will be the 236 towns and cities, 75 village districts and the Department of State Election Division.

The Secretary of State has conducted planning sessions involving the Statewide Voter Registration Database Task Force over the past year. Minutes of these sessions are posted on the HAVA section of the Department of State website at <http://www.sos.nh.gov/HAVA/index.htm>.

CHANGE TO READ:

A 2.0 Background

The Secretary has been working toward the development of a New Hampshire centralized voter registration system (SVRS) since the 2002 passage of the Help America Vote Act (HAVA). Under state legislation passed in 2003 (HB 577) and federal legislation passed in 2002 [Public Law 107-252, (HAVA)], the State of New Hampshire, through the chief state election official, is required to implement a single, uniform, official, centralized, interactive and computerized statewide voter registration list defined, maintained and administered at the state level. The state has determined the best solution to be a complete replacement of all individual automated town/city voter registration checklist systems by a single statewide voter registration and election management system. The primary users of the SVRS **are expected to be 234 towns and cities, 2 unincorporated places organized for voting purposes, 89 village districts** and the Department of State Election Division.

The Secretary of State has conducted planning sessions involving the Statewide Voter Registration Database Task Force over the past year. Minutes of these sessions are posted on the HAVA section of the Department of State website at <http://www.sos.nh.gov/HAVA/index.htm>.

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VI CHANGE: ADDITIONAL INFORMATION:

ORIGINALLY READ:

B 2.0 Vendor Implementation Service Experience

The Vendor must have completed voter registration system implementations for at least one government client comparable in size and complexity to the State of New Hampshire within the last five years. The specific project proposed software version and functionality must be described.

CHANGE TO READ:

B 2.0 Vendor Implementation Service Experience

The Vendor **(including any subcontractors)** must have completed voter registration system implementations for at least one government client comparable in size and complexity to the State of New Hampshire within the last five years. The specific project proposed software version and functionality must be described.

VII CHANGE: NUMBERING CHANGE:

ORIGINALLY READ:

6.10.1.2 State Testing

CHANGE TO READ:

6.10.1.3 State Testing